



Minutes for the Meeting of Oveston Parish Council, held at the Queen Alexandra Memorial Pavilion (QAMP), Old Down, on Tuesday 13th December 2016, starting at 19:30

Present: Mr J Hughes (Chairman), Mrs P Savage, Mr T Witherbed, Mr R Panes, Mr A Williams, Mr N Gingell, Mr G Anderson

Min 122/16 **Visitors** – None this month

Min 123/16 **Declarations of interests**

Mr Hughes – Allotments
Mr Baxter – Allotments, Intelligent Solutions, Mike's Maintenance Services,
Mr Anderson – Allotments
Mr Williams - Treasurer Oveston Sports & Social Club, Treasurer of Oveston United Football Club, and Managing Director of Britannic Garden Furniture
Mr Panes – GSH Architects

Min 124/16 **Apologies for absence** – Mr A Baxter, Mr M Riddle,

Min 125/16 **Minutes of the last meeting**

The minutes of the meeting held on Tuesday 22nd November 2016 were circulated, Mr Witherbed proposed that they were a fair record of the meeting, Mr Panes seconded the proposal, and all present were in favour.

Min 126/16 **Matters arising from the minutes**

Outcomes of Joint Spatial Plan & Joint Transport Strategy meeting held by Oveston Parish Council on Tuesday 6th December 2016

1/ Oveston Parish Council would like to compliment the councils involved in coming together and producing two excellent documents.

2/ Oveston Parish Council endorses the overall principles within the two reports but have observations that follows on some of the conclusions.

Joint Transport Strategy:-

3/ Olveston Parish Council feels the main transport issue will continue to surround the A38 leading to the Almondsbury Interchange especially if more development happens in the Thornbury area. It was felt that an extension of the Metrobus network to Thornbury was imperative and a Park and Ride site in the Rudgeway area. To ease congestion and to make this work would have to incorporate a designated bus lane all along the A38 to the interchange junction.

4/ It was also felt that for the longer term a Light rail proposal should be investigated for the Thornbury area.

5/ If the Buckover development is approved then the motorway junction at Falfield needs to be upgraded to encourage traffic to use that junction rather than use the A38 into Bristol.

Joint Spatial Plan:-

1/ Olveston Parish Council requests that the study should refer to Olveston as a Parish rather than a village it gives the impression that the study is referring just to Olveston.

2/ Olveston Parish Council supports the four strategic strategies and the sequential approach to identifying locations for development laid out in the study.

3/ With regards to the Buckover proposal Olveston Parish Council feels very careful consideration is given to this possible development with no watering down of the proposals allowed. It was also felt that it was crucial that the correct infrastructure was put in place as hopefully lessons will have been learnt from Bradley Stoke when masses of houses were built with no infrastructure to support them

4/ Olveston Parish Council agrees with the Study in its assessment of Olveston Parish being inappropriate for inclusion in the emerging spatial strategy.

The meeting recorded the Councils thanks to Mr Richard Lloyd for his involvement, preparatory work and the information that he was able to supply in conjunction with the Joint Spatial Plan and the Joint Transport Strategy.

Mr Williams proposed that the comments above fairly represented the meeting held on the 6th December 2016 and the views of Olveston Parish Council, this was seconded by Mr Gingell and agreed by all present.

Review of the Housing Needs Survey – the Council indicated its wish to hold a meeting in early January to adequately review the Housing Needs Survey and the associated report issued by the appropriate Olveston Parish Steering Subgroup. The Clerk was tasked with identifying a date before the January Parish Council meeting that could be attended by the most Councillors. The views of that meeting could then be formalised at the January Parish Council Meeting. The Clerk was asked to forward the Survey, the Subgroups report and their presentation to all Councillors. Mr Riddle has offered to attend (if available), and all Councillors were reminded of their responsibilities to review these documents and to come to the meeting with ideas to formulate the Council's policy.

Action 126/16/01 Clerk to arrange January Meeting for Councillors

Action 116/16/02 Clerk to forward necessary documents

Saturday 28th January Drop In Session – After a long discussion the Meeting decided that the Drop-In Session should be postponed and the Clerk was tasked to cancel the Parish Hall Booking and also to persuade the Meeting Point editors to ‘pull’ the Parish Council’s article. The meeting began by discussing the required advertising and what was to be exhibited, but it was soon appreciated that the Council needs to ensure that it has completed the ‘New Councillor Pack’, and has full range of information about its processes and the projects being undertaken – which needs to be prepared before holding Drop-In session. The Council also reviewed its decision making process, and discussed how Councillors could be better prepared to take decisions (this included publishing ‘minutes’ before the meeting) and then imposing a six month limit before review.

Action 126/16/03 Clerk to cancel Drop-In Session

Action 126/16/04 Clerk to ‘pull’ Meeting Point article

2017 Objectives – Deferred from this meeting, and suggested as part of January’s meeting

Clerk’s Contract of Employment – The Parish Council needs to have an up to date Health & Safety Policy (including a Lone Worker Policy). Mr Hughes recommended approaching South Glos Council in the first instance for a suitable policy.

Min 127/16 Meetings with Other Local Bodies

South Gloucestershire Council is consulting on a Safer and Stronger South Gloucestershire Plan for 2017-2021, and are keen to receive feedback to ensure the strategy reflects your priorities and needs.

The Safer and Stronger Communities Strategic Partnership (SSCSP) brings together a range of organisations to co-ordinate and deliver actions which support the development of safer and stronger communities in South Gloucestershire. These include South Gloucestershire Council, the Police and the Police & Crime Commissioner (PCC), Fire and Rescue Service, Clinical Commissioning Group, Probation services, Social Landlords, and the voluntary sector.

The Partnership Strategy needs to be redeveloped and refocused for the future. The proposed refreshed strategy lays out four priorities until 2021 and they would like to receive feedback on the priorities, objectives and measures being proposed. The consultation period is open between 8th October 2016 and 25th February 2017, access <https://consultations.southglos.gov.uk/consult.ti/saferstronger17>.

This and other consultations need to be passed to Julie Grindall, after Terms of Reference have been agreed.

Olveston Parish Hall Management Committee – Mrs Savage raised the need for a Parish Council representative on the OPHMC and offered to take on that role, this was seconded by Mr Hughes and agreed by all present.

Min 128/16 Committee reports

1. Recreation & Leisure

New Tennis Clubhouse – Tennis Club works ongoing with extensive issues. Mr Panes also identified that a plan was needed to ensure that RGS or other Contractors will have suitable access to maintain the play area.

Action 128/16/01 Mr Panes to monitor

Replacement fencing around the third tennis court – The quotations so far received are in the region of £13,000. Mr Witherbed offered to formalise the quotations into a single specification, and Mr Panes agreed to manage the quotation process, and to identify a third supplier.

Action 128/16/02 Mr Panes to make a firm proposal of expenditure at the next Meeting

Repairs to War Memorial Steps – John Thiery has completed a good repair to the steps, and needs to be thanked with a suitable gift, in lieu of payment

Action 128/16/03 Mr Panes to organise gift and provide address for a letter of thanks

Christmas Gifts for Bus Shelter Cleaners – Rather than giving a cheque to each cleaner, Mrs Savage offered to arrange Christmas Gifts that would not exceed £50, Mr Gingell seconded the proposal and agreed by all.

Renovation of the Committee Room – Having completed the table, Mr Hughes proposed the purchase of a framed map of the Parish, this was seconded by Mr Williams, agreed by all.

2. Planning & the Environment

Planning Applications Approved/ passed/ Decisions Discharged by SGC since last meeting:

- PT16/5298/F 40 Orchard Rise Olveston Bristol South Gloucestershire BS35 4DZ
{Erection of single storey and two storey rear extension to provide additional living accommodation and the alteration of existing solar photovoltaics}
- PT16/5917/TRE The Old Vicarage Vicarage Lane Olveston Bristol South Gloucestershire BS35 4BT
{Works to crown reduce 1no. London Plane tree back to previous points and to crown reduce 2no. Yew trees to leave a final height 8 metres and radial spread of 5 metres covered by Tree Preservation Order TPO 325 dated 23/7/1980}
- DOC16/0300 Land At Vattngstone Lane Alveston South Gloucestershire
{Discharge of condition 4 (archaeological investigation) attached to planning permission PT16/3297/F. Erection of extension to existing agricultural building for the storage of grain and formation and laying of new access}
- DOC16/0316 Fernhill Court Fernhill Almondsbury South Gloucestershire
{Discharge of Conditions 3 (roof materials), 5 (landscaping plans) and 6 (ecological measures) attached to PT15/5450/RVC. Variation of condition 07 attached to PT15/1625/F to include additional plans in connection with access, layout and landscaping}
- PT16/5508/TCA The Bee Garden Denys Court Olveston South Gloucestershire BS35 4DU
{Works to fell 2no. Fir trees situated in the Olveston Conservation Area.}
- PT16/6065/TCA 13 Denys Court Olveston Bristol South Gloucestershire BS35 4DW
{Works to fell 1 no. Ash tree and pollard and coppice various Willow trees as stated on application form all of the trees situated within the Olveston Conservation Area}
- PT16/5880/TCA Long Leaze Haw Lane Olveston Bristol South Gloucestershire BS35 4EG
{Works to no. 1 Conifer to crown reduce by 2m leaving a height of 2m, 1 no. Black Locust reduce crown to leave height of 3m, 1no. Conifer crown reduce by 2m leaving height of 2m, fell 1no. Conifer and reduce hedge to leave a height of 3.5m all situated wit}

Planning Applications Refused by SGC (or withdrawn) since last meeting:

- PT16/5713/F Rockleaze Cottage The Down Old Down South Gloucestershire BS32 4PU
{Demolition of existing conservatory. Erection of a two storey and single storey rear extension to provide additional living accommodation}

PT16/5588/F Lower Hawleaze The Green Olveston South Gloucestershire BS35 4EJ
{Erection of front conservatory}

Planning Applications Pending Decision by SGC since last meeting – None this month

New planning applications received:

PT16/6356/CLE Unit 1-2 Abbots Way Gloucester Road Almondsbury South Gloucestershire BS32 4JB
{Application for a certificate of lawfulness for existing use and occupation of Unit 1 - 2 at Abbots Way House as separate and independent dwellings in excess of ten years}

PT16/6178/RVC Carrie Vinson Equestrian Redham Lane Pilning South Gloucestershire BS35 4HQ
{Variation of condition 12 attached to planning permission PT15/0687/F to extend hours of opening to 18.00hrs}

PT16/6193/TCA Musthay Tockington Green Tockington South Gloucestershire BS32 4NN
{Works to crown reduce 1no Oak tree to previous points. Situated in the Tockington Conservation Area}

PT16/6600/CLE Laurel Farm Pilning Street Pilning Bristol South Gloucestershire BS35 4HN
{Application for a certificate of lawfulness for the existing conversion of agricultural building to self contained living unit and use of land as residential}

PT16/6535/F Land Off Redham Lane Pilning South Gloucestershire BS35 4HQ
{Erection of extension to stable block to form office/ store (retrospective)}

3. Projects (full referencing available from the Clerk) actively being worked on -

Project 11 – Sign Renovation (Mr Gingell, Mr Panes)

Fingerpost Signs – Mike Taylor has provided a quotation to install the sign at Old Down.

Project 12 – QAMP Renovation (Mr Panes, Mr Witherbed)

Planning Application – Issues still surround the parking at the OSSC, and Mr Riddle has proffered advice to produce a plan of parking for the number of cars required, and to send it alongside a formal letter from Olveston Parish Council.

Action 128/16/03 Mr Williams agreed to prepare a Parking Layout for the planning application.

Project 13 – Tree Planting (Mr Hughes, Mr Gingell, Mr Anderson)

Biodiversity & tree planting

Action 128/16/04 Clerk to forward Biodiversity information to Mr Anderson

4. Finance -

Electricity Charges – The meeting noted that electricity charges incurred by the Parish Council were on behalf of Parish Hall, as the car park lighting is used in conjunction with Parish Hall events. Mrs Savage proposed the Parish Council write to the OHPMC of our intention to recharge the electricity costs to them, seconded by Mr Williams who also suggested cancelling the electricity contract, this was approved by all.

Action 128/16/05 Clerk to prepare letter to OPHMC

Min 129/16 Correspondence – covered during the Meeting, see Appendix 1

Min 130/16 Financial report and Accounts for payment

Direct Debit Payments on 8th December, £52.90 to PlusNet, BroadBand @ QAMP (PNET2472604-1),

Internet Payments		
R J Rogers	Salary December - HMRC 9 + Mileage (July -December, £14.13)	504.56
HMRC	HMRC Period 9	122.80
Webwood	Inv 599- Old Down Play Area painting, Olveston Bus Shelter painting & Committee Room Table Painting	465.00
Just Gardens Ltd	Invoice 5953, Install Commemorative Stone	233.06
Mr R Panes	Purchase of Replacement Keys	17.97
Mr N.J Hughes	Purchase of Replacement Keys	5.99
Four Towns and Vale Link Community Transport	Donation to support local transport	150.00
St Mary's Church	Donation to support Cemetery Maintenance	100.00
South Glos Council	Inv 3803430583 SGC Localism Q3 2016/7	347.08
Mrs P Savage	Christmas Gifts for Bus Shelter Cleaners	19.97
Olveston & Tockington Methodist Church	Donation towards Internet	200.00
	Total	£ 2166.43

Mr Hughes proposed that the payments made, seconded by Mr Williams, and agreed by all.

Current account £11,006.20 cr Reserve account £49,078.76 cr

Min 131/16 Communications / Update on the New Website/ Meeting Point Article

Parish Website – Mr Hughes has approached Lister Communications , to make recommendations as an independent reviewer, and is trying to find someone to run the website.

Meeting Point Article – To discuss the Annual Precept for the March article; what we do and what we have done; report on what we have achieved (Spatial Plan & Traffic); Parish Hall Fencing.

Broadband & Communications – The meeting noted that certain parts of the Parish have appallingly low Broadband speeds, and whilst action is being taken by SGC to improve connectivity across their area, with villages such as Elberton being identified, areas of Olveston are not. Parishioners have asked the Council to approach Mr Riddle on their behalf.

Several Councillors complained about the Parish Council emails via Plusnet, and queried why we have not changed provider. This however needs review once Mr Baxter is available.

Min 132/16 Date of next Parish Council meeting

Planning 1	Monday	9 th Jan 2017	at QAMP	7.30 p.m.
Rec & Leisure	Tuesday	10 th Jan 2017	at QAMP	7.30 p.m.
Planning 2	Tuesday	24 th Jan 2017	at QAMP	7.00 p.m.
Parish Council	Tuesday	24 th Jan 2017	at QAMP	7.30 p.m.
Planning 1	Monday	13 th Feb 2017	at QAMP	7.30 p.m.
Rec & Leisure	Tuesday	14 th Feb 2017	at QAMP	7.30 p.m.
Finance	Thursday	16 th Feb 2017?		
Planning 2	Tuesday	28 th Feb 2017	at QAMP	7.00 p.m.
Parish Council	Tuesday	28 th Feb 2017	at QAMP	7.30 p.m.
APA	Tuesday	2 nd May 2017	at Parish Hall	7.30 p.m.

The Meeting closed at 21:45

Appendix 1 – Correspondence

Rod Williams	Email to OTTC Committee - I'm sure I'm not the only one who is very disappointed that your big new clubhouse blocks the view up to Little Down wood
South Glos Council	<p>Notification of Approved Council Tax Base for 2017/18, Provisional Local Council Tax Reduction Support grant, and Review of the Special Expenses system. SGC can now confirm that the Council's Policy and Resources Committee, at a meeting held on 12th December 2016, has approved the recommendations in the report on the Council Tax Bases and provisional local Council Tax Reduction Support Grant allocations to parish and town councils.</p> <p>The outcome of the recent consultation with Parish and Town councils on the review of the Special Expenses system has also been considered by the Committee and the draft allocations are also included in this report.</p> <p>SGC Have also sent the necessary paperwork to confirm the 2017/18 precept.</p>
South Glos Council	In November we contacted all parish councils regarding the option of locating libraries within community centres, as we have had a low response I am re sending the information in case there are any issues we can help you with. It would be helpful to know if your community is considering submitting an expression of interest and if there are any issues you are facing that you would like help with. We are more than willing to discuss any plans you may have and at this stage there is no commitment from you, however it would be helpful to know what level of take up there may be. The centre does not necessarily need to be a community centre – in some other authorities churches and pubs have been used. Please get in touch with John Abraham if you are interested in this option or require any further information.

Horizon Nuclear Power proposes to build the UK ABWR at its sites at Wylfa Newydd, Anglesey, and Oldbury-on-Severn. The Environment Agency have been carrying out detailed assessments following their own initial report in August 2014. The Environment Agency are now consulting on their assessment of Hitachi-GE's UK ABWR nuclear power station.

The UK ABWR design - There are various types of nuclear reactors around the world, with over 400 in operation. One of the most common types is the boiling water reactor (BWR), of which the Advanced Boiling Water Reactor (ABWR) is the latest design in operation. Capable of producing around 1,350 megawatts of electricity, enough to power more than 2 million homes on average, the ABWR is already operational elsewhere in the world. BWRs work by passing the steam that has been generated inside the reactor directly to the turbine. This makes the turbine spin and it drives a generator producing electricity.

Preliminary conclusion - the majority of the environmental aspects of the design would be acceptable and have included a draft 'Interim Statement of Design Acceptability' (iSoDA) with the consultation documents. However at this stage of the detailed assessment, some areas have been identified where more work is required to resolve on-going issues before we would consider issuing a full Statement of Design Acceptability (SoDA) for Hitachi-GE's UK ABWR. We are confident that the issues are capable of being resolved to our satisfaction by Hitachi-GE within its existing target timescale of completing GDA by December 2017.

The consultation is from 12 December 2016 to 3 March 2017, to seek views on the preliminary conclusions following the detailed assessment of the UK ABWR new nuclear power station design, and on the environmental aspects of the design. The consultation does not relate to a specific site, it is not about the need for nuclear power, the siting of nuclear power stations, or the safety and security of the design. All comments and matters raised will be carefully considered and can help inform the Environment Agency assessments. The issues raised during our consultation will be published in a report on GOV.UK in April 2017.

The Environment Agency want to hear from the public, industry, non-Governmental organisations or any other organisation. <https://www.gov.uk/government/consultations/gda-of-hitachi-ge-nuclear-energy-ltds-uk-advanced-boiling-water-reactor>, email gda@environment-agency.gov.uk, or by post to 'Declan Roscoe, Environment Agency, Ghyll Mount, Gillan Way Penrith 40 Business Park, Penrith, Cumbria CA11 9BP'.

Meetings and events - If you would like to attend any of these please contact gda@environment-agency.gov.uk for further information.

24 January: National GDA event on the consultation at The Botanical Gardens, Birmingham

31 January: Local stakeholder event and drop in, David Hughes Village Hall, Cemaes, Anglesey

1 February: Local stakeholder event and drop in, Canolfan Ebeneser, Llangefni, Anglesey

7 February: Local Stakeholder event on the consultation, Turnberrie's, Thornbury, SGC

8 February: Local community drop in event, Turnberrie's, Thornbury, South Gloucestershire