

AUST PARISH COUNCIL
MINUTES OF A COUNCIL MEETING

Held on Tuesday 12th March 2024 @ 7:30pm at Elberton Village Hall

Present: Councillors Steve Meredith (chairman), Heather Bayston, Julian Cooper, David Spratt, Jeremy Warren, Anne Wiseman

In attendance: *Ward Councillor Tony Williams (SGC), no members of the public*

Clerk: Emma Pattullo

Please note that these minutes are draft until approved at the subsequent meeting, and may be subject to change until that time.

1 To receive apologies

Apologies were received from Cllr Ian Jenkins.

2 To receive declarations of Interest and requests for dispensations

There were no declarations of interest or dispensation requests.

3 Public Forum

No members of the public were present.

4 To approve the minutes of the last meeting held on 13th February 2024

It was resolved that the minutes of the previous meeting held on 13th February 2024 be approved as a correct record. The minutes were signed by the Chairman.

5 To review ongoing matters and agree action required, if any:

5.1 Woodwell Meadows management

Caroline Gaze (SGC) has informed the parish council of some corporate volunteering days, to be run by a leader from Bristol Conservation Volunteers at Woodwell. Representatives from the parish council have been invited to attend on 19th March. It was RESOLVED that Cllrs Bayston, Cooper and Meredith would try to attend, to get an idea of what might be involved should the council choose to get more involved with the practical management of the site.

The clerk reported that the parish council's insurance includes both public and employer liability cover for volunteers, and should be sufficient to cover working parties. Full risk assessments would be required, and suitable training depending on the tasks to be undertaken.

6 Planning & Enforcement

6.1 To note applications received and resolve response

The following applications were noted and responses resolved as recorded:

- i. P24/00469/PNA - Land at Priestpool Farm, Ingst Road, Olveston - Prior notification of the intention to erect an agricultural building for the storage of fodder. *RESOLVED: No objection.*
- ii. P24/00629/RVC - Old School House Passage Road Aust - Variation of condition 2 attached to permission PT04/3061/F (Conversion of existing garage to form Granny Annex) to allow the annexe to be let separately to the main dwelling. *RESOLVED: No objection, but concern that this may set a precedent for creation of new residential units within green belt.*

6.2 To note the following SGC planning decisions

- i. P23/03474/RVC - Villa Farm Main Road Aust - Variation of condition no. 2 attached to planning application P20/23877/LB to amend plans to alter log store and porch canopy. Removal of condition no. 3. External works to include alterations to the existing log store and erection of a rear porch canopy to main dwelling. *SGC Decision: Approve*
- ii. P23/03493/LB - Villa Farm Main Road Aust - Retention of works to remove and rebuild 3no. chimney stacks and for the removal and replacement of log store roof. *SGC Decision: Approve*

iii. P23/03198/F - Hope Farm Village Road Littleton Upon Severn - Installation of 1no. mobile home (retrospective). *Application withdrawn.*

7 Council administration

7.1 To review and re-adopt the Standing Orders

It was RESOLVED that the Standing Orders (version 1.4) should be re-adopted with no amendments.

7.2 To review and re-adopt the Financial Regulations

It was RESOLVED that the Financial Regulations (version 1.4) should be re-adopted with no amendments.

7.3 To consider a reduction of the clerk's contracted hours of work

It was RESOLVED that the clerk's contracted working hours should be reduced to 22 hours per month. This change was made at the request of the clerk, due to efficiencies gained because she is now covering two parishes. A contract amendment was signed by the clerk and chairman.

8 Finance

8.1 To note payments made under prior approval

The following payments, made under the given prior approval, were noted. Payments were authorised by Cllrs.

Item	Amount	Minute (where applicable)
Clerk's salary & home working allowance for the month to 16 th February 2024	£311.12	Nov '23 item 9.3
South Glos. Council – emptying of waste bin Q4	£45.78 +VAT	May '23 item 12.9

9 To review correspondence received and determine response

None.

10 To consider responses to consultations received

10.1 South Glos Council - Council Plan 2024-28

It was RESOLVED that this item should be carried forward to the next agenda.

10.2 Any other minor matters for discussion (no decision required) or items for next agenda

Resurfacing – MR is trying to get Main Road (Aust), Passage Rd and the lane to Littleton Church into next year's resurfacing list

Whale Wharf – enforcement notice is now extant. Enforcement action now the responsibility of SGC.

11 Meeting closure

The meeting closed at 8:14pm.

The next meeting of the Council will be held on Tuesday 9th April 2024, to follow the Annual Parish Assembly which starts at 7:00pm.

Items for the council meeting agenda should be with the Clerk by 2nd April.

Signed (Chairman):